



**BARGE BERTH 'E'  
OPERATIONS & SITE SAFETY REQUIREMENTS**

**MAIN CONTACT:**

**NAME:** \_\_\_\_\_ **PHONE #** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**REQUESTING COMPANY NAME:** \_\_\_\_\_ **WCB #** \_\_\_\_\_

**DATE OF TUG/BARGE ARRIVAL:** \_\_\_\_\_

**ESTIMATED DEPARTURE:** \_\_\_\_\_

<b><u>CARGO DESCRIPTION</u></b>	<b><u>VOLUME</u></b>
_____	_____

**\*CARGO TONNAGE IN METRIC TONNES (Required)**

**DESCRIPTION OF OPERATIONS & FACILITY REQUIRED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SITE SAFETY MEETING**

**PORT OF NANAIMO AND/OR DP WORLD ATTENDEES:** **DATE:** \_\_\_\_\_

_____	_____
_____	_____

**REQUESTING COMPANY ATTENDEES:** **DATE:** \_\_\_\_\_

_____	_____
_____	_____



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**TUG/BARGE COMPANY PARTICULARS:**

**COMPANY NAME:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**TUG/BARGE PARTICULARS:**

**TUG/BARGE NAME:** \_\_\_\_\_

**TUG/BARGE OWNER:** \_\_\_\_\_ **TUG/BARGE NAME:** \_\_\_\_\_

**TUG/BARGE SPECIFICS: (FOR BARGE RAMP USE ONLY)**

<b>Minimum Allowance</b>	<b>Maximum Allowance</b>	
51.2M	80.52M	Length _____
14.6M	22M	Breadth _____
3.29M	4.88M	Depth _____
	6,673t	Loaded Displacement _____

\*Note: Approach velocity of vessels of 0.1 meters/second  
Barge Ramp Max Capacity of 100 metric tonnes

**REQUESTING COMPANY ACKNOWLEDGES RECEIPT OF THE FOLLOWING PORT OF NANAIMO DOCUMENTS & WILL ADHERE TO ALL REQUIREMENTS**

Initial

- Rules & Regulations for Marine Terminals  
[https://deepsea.npa.ca/files/8414/0735/3164/NPA\\_Rules\\_and\\_Regs\\_for\\_Marine\\_Terminals\\_Jul\\_2014\\_new.pdf](https://deepsea.npa.ca/files/8414/0735/3164/NPA_Rules_and_Regs_for_Marine_Terminals_Jul_2014_new.pdf)  
 *Read & Understood* \_\_\_\_\_
- Tariff for Marine Operations  
<https://deepsea.npa.ca/en/tariffs/>  
 *Read & Understood* \_\_\_\_\_
- Emergency Contact List for Land & Marine Response (Attachment) \_\_\_\_\_

**REQUESTING COMPANY SUPPLIES TO PORT OF NANAIMO**

Initial

- Environmental Emergency Response Plan \_\_\_\_\_
- Emergency Contact List \_\_\_\_\_
- Cargo Manifest  
(Please Include MSDS where applicable) \_\_\_\_\_
- Operations Plan \_\_\_\_\_

**GENERAL OPERATIONS**

**Company Initial**

- Arriving vehicles must have approval from DP World and/or Port of Nanaimo prior to arrival for terminal access, and check-in with security at main gate
- Comply with posted signage at all times. \_\_\_\_\_
- Truck & all other equipment will be secured & materials properly contained while transiting Port property, including ramp structure & lands. \_\_\_\_\_
- All personnel on barge & land will wear PPE as required \_\_\_\_\_
- Life vest over the water, steel toed boots, Hi Vis vest & hard hat at all times while on the property. \_\_\_\_\_
- Confirm Spill Kits on site and readily available. \_\_\_\_\_
- Company supplies properly certified operators & Contractors. \_\_\_\_\_
- Barge rake(s) will remain level at all times during operations. \_\_\_\_\_
- Any vehicle loaded or otherwise exceeding standard highway permissible weights (including permitted) will consult with Port of Nanaimo prior to facility use, including marine and road structures. \_\_\_\_\_
- For any other concerns or questions contact Pamela Ellison, DP World, Terminal Manager, if unavailable, Jason Michell, Vice President, Business Development. \_\_\_\_\_

**AUTHORIZED SIGNATORY**

NAME (PRINT IN FULL) \_\_\_\_\_

TITLE \_\_\_\_\_

COMPANY \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Distribution List (For Internal Use)

Captain Satinder Singh, VP, Marine Operations & Harbour Master  
Deputy Harbour Master - Rod Grounds  
Marine Operations – Dan Vircik  
Port of Nanaimo Management – Jason Michell, Caroline Read & Doug Wood  
Internal Billing – Jennifer Armitage  
DP World – Pamela Ellison