

# HOT WORK PERMIT

## BOATS MOORED AT THE MARINA

|  | (Check Box)              | Y                        | N                        | N/A                      |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Does the boat owner have a hot work policy in place?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is a suitable fire extinguisher present at all times?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is burning / welding equipment in good condition?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are decks in the surrounding area clear of combustibles?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Has combustible material been removed from the opposite side of the bulkhead / deck / deckhead / work area? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are fire watch personnel on site at all times?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Have the area and adjacent compartments been purged of flammable vapours?                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Do personnel know how to contact local emergency services in case of fire?                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**No burning or welding shall commence until permission has been obtained from Nanaimo Port Authority.**

Date \_\_\_\_\_ Name of Boat \_\_\_\_\_

Location of Boat \_\_\_\_\_ Location of Job \_\_\_\_\_

Estimated Start Time \_\_\_\_\_

Estimated Completion Time \_\_\_\_\_ Welder (Signature) \_\_\_\_\_

Time Area and Surrounding Compartments Checked \_\_\_\_\_ hr. (2-4 hours after completion)

Signed \_\_\_\_\_

Master /Ch. Eng. /Ch. Officer /Owner

Signed \_\_\_\_\_

Nanaimo Port Authority

Please deliver, e-mail or fax this form to Nanaimo Port Authority at 250-754-4899 or [info@npa.ca](mailto:info@npa.ca)

**Note: In case of an emergency call the Wharf Office at 250-754-5053, after 10 PM please call Security at 250-268-2021.**

**NANAIMO PORT AUTHORITY**  
**100 Port Drive**  
**Nanaimo, BC V9R 0C7**